

DOUBLE ROOM OCCUPANCY ASSIGNMENT

This packet should contain all of the information and forms that you need for the 2010-2011 academic year. I cannot overemphasize how important it is for you to thoroughly review all paperwork. Fill it out completely, and return it to David or Diane Ryan, as soon as possible, but no later than July 31, 2010.

Based on availability and/or your indicated preference, you have been assigned a double room. Please review the rates below and ensure that the appropriate payment in full or down payment, if using the payment plan, is submitted to the Landlord no later than July 31, 2010.

If you have been approved for financial aid or are applying for financial aid, your financial award letter must be issued no later than July 31, 2010 otherwise you will still be responsible for making your own down payment and paying the activities fee prior to check-in. If the award letter or down payment is not received by July 31, 2010 you will forfeit your occupancy to someone on the waiting list. Out of state students are required to make the down payment regardless of financial aid approval, due to higher out of state tuition costs. Financial aid should only be considered a secondary means of making payments for student residency.

This is a 10-month commitment (there’s a \$200.00 termination fee for early withdrawal)

Double Occupancy Rates	
Double Occupancy 303 days x \$11.56	\$3,502.68
Mandatory activities fee	\$50.00
Pay in full no later than July 31, 2010 to save \$500.00 and avoid the 3% finance fee	
OR use the payment plan	
payment plan incurs a 3% finance fee of	\$105.08
Payment Plan:	
Minimum down payment for move-in	\$800.00
Down payment includes the \$50 activities fee	
Down payment includes the 3% finance fee	
Total due on or before July 31, 2010	\$800.00
Remaining Balance	\$2,702.68
Remaining Balance to be paid in 3 payments	
1 st payment due no later than Nov 5, 2010	\$775.00
2 nd payment due no later than Jan 19, 2011	\$1,000.00
3 rd payment due no later than Apr 5, 2011	\$927.68